



Idaho Professional School Counselor Certified and/or Licensed Educators Job Description **DRAFT**

Idaho Professional School Counselors are certified and/or licensed educators with a minimum of a Master's Degree in School Counseling or a closely related field, uniquely qualified to address all students' academic, college/career and social/emotional developmental needs through a comprehensive school counseling program to implement a preventative, proactive school counseling program based on the *American School Counselor Association National Model (2012)*. Professional School Counselors are employed in elementary, middle/junior high and high schools, and in district supervisory positions.

It should be noted that from this point forward the term "professional school counselor" encompasses school counselors, including certified and/or licensed educators.

Duties and Responsibilities:

I. Major Function: Development and Management of a comprehensive school counseling program based on the *ASCA National Model: A Framework for School Counseling Programs (2012)*.

Standard 1: The professional school counselor plans, organizes, and delivers the comprehensive school counseling program.

II. Major Function: Implementation of a comprehensive school counseling program based on the *ASCA National Model: A Framework for School Counseling Programs (2012)*.

Standard 2: The professional school counselor implements DIRECT SERVICES to ALL students through Action Plan guidance curriculum utilizing effective instructional skills and careful planning of structured classroom lessons and small group sessions.

Standard 3: The professional school counselor implements the individual student planning component by guiding individuals and groups of students and their families through the development of education and career paths and plans.

Standard 4: The professional school counselor implements the responsive services component through the effective use of individual and small group counseling, consultation and referral skills.

Standard 5: The professional school counselor implements indirect services through effective guidance program management for school community and community at large.

III. Major function: Accountability of a comprehensive school counseling program based on the *ASCA National Model: A Framework for School Counseling Programs (2012)*.

Standard 6: The professional school counselor meets with the school administrator to discuss the implementation of the comprehensive school counseling program including action plans, master, monthly and weekly calendars, and annual counselor/principal agreement to effectively and efficiently manage and evaluates the school counseling program by utilizing the tools and processes of the ASCA National Model.

Standard 7: The professional school counselor collects, analyzes, interprets, and delivers data to guide the direction of the school counseling program, monitoring student growth in individual, group, and classroom settings.

IV. Major Function: Systems change agent of a comprehensive school counseling program based on the *ASCA National Model: A Framework for School Counseling Programs (2012)*.

Standard 8: The professional school counselor uses the skills of leadership, advocacy and collaboration to create systemic change to improve the academic, social/emotional skills (soft skills) and career readiness of Tier I, Tier II, and Tier III students.

Standard 9: The professional school counselor reports data and consults with the Advisory Council.